



The College Foundation

Gift Aid Declaration Form

(Please see reverse for notes)

Full Name: _____

Address: _____

Post Code: _____

I confirm that I would like the donation I make now and all future donations I make (including those via the standing order below) to **The College Foundation** to be Gift Aid donations until I notify you otherwise. I certify that I currently pay income tax and/or capital gains tax.

Signature: _____

Date: _____

The College Foundation - Specific Fund

I would like my bequest to go towards [please indicate by ticking the appropriate box]:

- The Unrestricted Fund (at the Trustees' Discretion)
- The Scholarships and Bursary Fund
- Other (please state): _____

Standing Order Form

To (Name and address of your bank): _____

Post Code: _____

Account Number: _____

Sort Code: _____

Please pay to: The College Foundation, Lloyds-TSB Bank Plc, LloydsTSB plc, 47 Milsom Street, Bath, BA1 1DN Sort Code 30-90-54, Account Number 04616508

The sum of: £ _____ Amount in words: _____
monthly/quarterly/annually (delete as appropriate) commencing on the ____ day of _____
20 ____ until further notice.

Signed: _____

Date: _____

Name: _____

Address: _____

Post Code: _____

Thank you for your support

Notes

- If you pay UK income tax or capital gains tax, by filling in this Gift Aid Form The College Foundation can reclaim, from the Government, the basic rate of tax which you have already paid on your gift, making your gift even more valuable to us.
- If your declaration covers donations you may make in the future:
 - Please notify us if you change your name or address while the declaration is still in force.
 - You can cancel the declaration at any time by notifying us.
- If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that the College Foundation reclaims, you must cancel your declaration by notifying us of this.
- If you pay tax at the higher rate you can additionally claim further tax relief via your Self Assessment tax return (this is the difference between the higher and basic rate of tax).
- Please send this form, together with payment details (Direct Debit instruction, cheque or credit card information) either in the enclosed FREEPOST envelope or to: **The Development Office, FREEPOST SWC 3433, Cheltenham, GL53 7ZZ.**

Thank you for your support through Gift Aid.

If you have any further questions or would like to discuss other means of donating to the Foundation eg. with shares or through a legacy, please contact the Development Director on Tel: 01242 265694 or email dev@cheltcoll.gloucs.sch.uk.